



Bettendorf Community Schools Foundation

3311 18th Street P.O. Box 1150 Bettendorf, IA 52722 (563) 447-0264



GUIDELINES FOR APPLICATION

TO: Elementary & BMS and BHS Counselors; BMS & BHS Activities Directors; BMS & BHS Coaches; Fine Arts Teachers; District Administrators; Athletic and Fine Arts Boosters; Holly Shaw & Barb Jordon

FROM: Bettendorf Community Schools Foundation HAVlife Committee

RE: HAVlife Foundation Award

Below please find the guidelines for the HAVlife awards:

- HAVlife is a funding source to meet student needs and prevent lost potential of the student. A student need not be covered by the Free and Reduced Lunch Program to qualify for HAVlife funds, but request for funds must clearly be justified by economic need.***
- Eligible students are those between the ages of 10-15 years old.
- Eligible activities will be any school-based or non-school-based extracurricular activity that focuses on athletics, music and the arts. Examples: camp, lessons, rental purchase of equipment and/or necessary uniform items.
- NO gas or gift cards of any type may be issued.** Payment for specific activities and services will be made directly to the organization or individual providing the activity or service following BCSF protocols and using BCSF paperwork.
- Every effort will be made to leverage the funds received and ensure grant recipients have some stake in the process. This will be based on the advice of HAVlife Committee and will require a \$10.00 refundable deposit following completion and a follow-up reflection with the student's counselor. A student must be recommended for a HAVlife scholarship by one of the following staff members: counselor, teacher, administrator, PE or music or art teacher, or coach (depending on the type of award to be requested).
- A Nomination Form and Matrix for selection is attached to this document.
 - Please fill out Nomination Form and matrix indicating why this student is being recommended for an award.
 - Please do not use a template. Each application should be individualized and reflect the individual student and their appropriateness for the award.
 - PLEASE INCLUDE FINANCIAL NEED IN YOUR FINAL RECOMMENDATIONS.**
A student need NOT be covered by the Free and Reduced Lunch Program to qualify for HAVlife funds, but requests for funds must clearly be justified by economic need.
- All letters must **be submitted to Lisa Reid, BMS principal, lreid@bettendorf.k12.ia.us between the 1st and 15th of each month.** Selections will be made for awards and announcements made by the 30th of each month until funds are depleted.

If you have any questions, please contact:

Lisa Reid 563/359-3686 email lreid@bettendorf.k12.ia.us

Lisa Glynn 563/940-7990 email glynns@mchsi.com